



OTERO COLLEGE PROCESS

OCP HR 7.2: Faculty, Administrator, and Professional Technical Employee Benefits

OCP REFERENCE NUMBER:

OCP 3-7.2

REVISED/REVIEWED ON:

July 2017

January 2025

EFFECTIVE:

January 27, 2025

APPROVED BY:

Otero President's Cabinet

REFERENCES:

BP 3-60 and SP 3-60a

PROCEDURE:

Medical, dental and other types of insurance, flexible spending accounts, retirement plans and all other benefits for regular faculty, professional staff, technical and professional educational staff and college administrators at Otero College (Otero) are determined by the State Board for Community Colleges and Occupational Education as specified in Board Policy [BP 3-60](#) and System Procedure SP [3-60a](#). Information on available benefits, enrollment and change procedures, and related issues can be found on the *MyOtero Portal under the Benefits card – Enrollment and Resources*.

The Human Resources Office at Otero provides additional information and assistance with employee benefit questions.

REVISING THIS PROCEDURE:

Otero College reserves the right to change any provision or requirement of this procedure at any time and the change shall become effective immediately.