



**CRIMINAL JUSTICE INSTRUCTOR  
PART-TIME POSITION**

**JOB DUTIES AND RESPONSIBILITIES:**

Otero College is seeking a highly motivated and experienced individual to join the College as a Criminal Justice Instructor. The successful candidate will be responsible for designing and delivering high-quality education content that helps students develop the skills and knowledge necessary to succeed in the field of criminal justice.

Under the supervision of the Department Chair of Math and Science, the instructor will:

1. Plan and organize course materials, including syllabi, assignments, and student assessments.
2. Develop and implement effective instructional strategies that engage students and facilitate learning both in person and remote classroom environments.
3. Assess and evaluate student progress through assignments, exams, and other measures of performance and provide timely and constructive feedback to support student learning.
4. Stay current on industry best practices and incorporate them into the curriculum.
5. Collaborate with other faculty and staff to ensure program quality and a comprehensive educational experience for students.
6. Participate in faculty meetings, professional development opportunities, and other college events as needed and able.

**MINIMUM QUALIFICATIONS:**

- Master's degree in criminal justice or a related field, or a master's degree and 18 graduate credit hours in a related field.
- Strong knowledge of criminal justice theory, practices, and procedure.
- Excellent communication and interpersonal skills, including the ability to work effectively with diverse groups of students and colleagues.
- Familiarity with instructional technologies and online learning platforms.

**PREFERRED QUALIFICATIONS:**

- Teaching experience at the post-secondary level.
- Willingness to teach a varied schedule including evenings, weekends, and summer hours.
- Educational philosophy in alignment with that of a small, rural comprehensive community college and enthusiasm for this type of environment and the aspirations of its people.

**COMPENSATION:**

\$536-\$1,106 per credit hour depending upon teaching experience and number of students in the course

**APPLICATION INSTRUCTIONS:**

For consideration, an applicant file must contain:

1. Cover letter addressing the minimum and preferred qualifications.
2. Resume
3. Names and phone numbers of three professional references
4. Copy of unofficial transcripts (Office transcripts requested upon hire) - As part of our commitment to a fair hiring process, we invite you to redact any information from your transcripts that may be confidential/protected under law, including your age, date of birth, or dates of attendance/graduation.

Please submit the application file to:

Kelsey Barbee

Director of Human Resources

Otero Junior College

via email at [kelsey.barbee@otero.edu](mailto:kelsey.barbee@otero.edu)

719 384-6824

**Application Deadline:** Open Until Filled – 1<sup>st</sup> review of applications will begin July 17, 2024