



## WOMEN'S ASSISTANT SOFTBALL COACH

### PART-TIME POSITION

#### JOB DUTIES

This person is responsible for assisting the Head Women's Softball Coach with the day-to-day functions of the women's softball intercollegiate program. This person has the following responsibilities, including but not limited to: academic monitoring, recruiting, practice organization, coaching, game preparation, team travel plans, coordination of special events, and other duties as assigned.

#### MINIMUM QUALIFICATIONS:

- Bachelor's Degree or equivalent combination of experience, training, and education
- Coaching experience at the high school, club, or collegiate level,
- Good interpersonal skills
- Valid and unrestricted Driver's License with the ability to obtain a Commercial Driver's License (Class C CDL with Passenger Endorsement)

#### PREFERRED QUALIFICATIONS:

- Master's Degree
- Collegiate Coaching experience
- Experience playing soccer at the collegiate level
- Recruiting experience
- Ability to work cooperatively and effectively with diverse student populations with special emphasis on first-generation, low-income, and students of color

**START DATE:** July 1, 2024

**SALARY:** \$26,676 with on-campus housing and a meal plan

Excellent benefit package including PERA retirement, health, vision, dental, life insurance and paid sick leave.

#### APPLICATION INSTRUCTIONS:

For considerations, an applicant file must contain:

1. Cover letter addressing the minimum and preferred qualifications
2. Resume
3. Names and phone numbers of three professional references
4. Copy of unofficial transcripts (Official transcripts requested upon hire)

Please submit the application file to:

Kelsey Barbee  
Director of Human Resources  
Otero College  
1802 Colorado Avenue

La Junta, CO 81050

719 384-6824

or via email at [kelsey.barbee@otero.edu](mailto:kelsey.barbee@otero.edu)

**APPLICATION DEADLINE:** Open Until Filled – 1<sup>st</sup> review will begin May 31, 2024

*Applicant must submit to and pass a background check and a pre-employment drug screening*