



## **NURSING ADJUNCT INSTRUCTOR/NURSING CLINICAL ADJUNCT INSTRUCTOR PART-TIME POSITION**

### **JOB DUTIES AND RESPONSIBILITIES:**

1. Meeting all scheduled classes/labs/clinicals and providing instruction in accordance with the philosophy and objectives of the college and the Department Chair's approved course outline.
2. Using teaching methods and media designed to reach students of varying educational and experiential backgrounds to allow each student the opportunity to master the objectives of the course.
3. Informing students of course requirements through a course syllabus, including specific objectives, means of attaining objectives, and methods of instruction and grading.
4. Evaluating students on a continuing basis to allow them to be aware of their own progress.
5. Participate in department and/or college level assessment of student learning outcomes in general education and career/technical courses and programs as required.
6. Recommending instructional materials, textbooks, appropriate instructional equipment, and the Library supportive reference materials.
7. Maintaining and submitting records as required by policy and procedures.
8. Maintaining required credentials, licenses, certification as appropriate, and proficiency and up-to-date knowledge in the subject matter area.
9. Colorado RN and/or ENLC RN Licenses required to stay in good standing.
10. Effectively demonstrates ability to plan, organize, and deliver appropriate curriculum.
11. Demonstrates ability to employ qualitative and quantitative analytical skills and critical thinking in the classroom.
12. Demonstrates excellent verbal and written communication skills.
13. Demonstrates ability to maintain accurate written student records as required by policy and procedure.
14. Demonstrates ability to inform students of all course requirements.
15. Demonstrates ability to evaluate students and offer feedback on a continuing basis.
16. Demonstrates ability to relate to student concerns and maintain open communication.
17. Demonstrates ability to work effectively with diverse populations.
18. Demonstrates ability to efficiently work with technology. To include, Microsoft word, excel, D2L brightspace learning platform and online delivery when needed.

### **MINIMUM QUALIFICATIONS:**

- Must be a State of Colorado resident or able to relocate to Colorado prior to first Current Colorado Registered Nurse, in good standing
- Bachelor's degree in Nursing from a nationally accredited institution
- Current Colorado R.N. license, or multi-state compact R.N. in good standing without restrictions

- Two years of medical surgical or acute care nursing experience
- Current or be able to obtain a Colorado Career & Technical Education Teaching Credential
- Ability to demonstrate or articulate a commitment to serving underrepresented populations or populations affected by societal inequities

**PREFERRED QUALIFICATIONS:**

- Master's degree in Nursing from a nationally accredited institution
- Teaching experience at the post-secondary or college level
- Experience with electronic medical records
- Demonstrated computer skills
- Experience and training in teaching adult learners
- Two years of clinical experience or two years of clinical teaching experience within the last five years

**SALARY:**

\$44.13- \$50.75 per contact hour, dependent upon education

**APPLICATION INSTRUCTIONS:**

For consideration, an applicant file must contain:

1. Cover letter addressing the minimum and preferred qualifications
2. Resume
3. Names and phone numbers of three professional references
4. Copy of unofficial transcripts (official transcripts will be required upon hire)

Please submit the application file to:

Kelsey Barbee  
Director of Human Resources  
Otero Junior College  
via email at [kelsey.barbee@otero.edu](mailto:kelsey.barbee@otero.edu)  
719-384-6824

**Application Deadline:** Open Until Filled, the first review of applications will begin May 31, 2024