

## VACANCY ANNOUNCEMENT

Position Title: Associate Nursing Instructional Personnel (ANIP)

**Position: TBA** 

**Position Status: Full-Time** 

**Reports To: Director of Nursing** 

#### **DUTIES AND RESPONSIBILITIES:**

As a comprehensive community college, Otero College expects its full-time faculty members to fulfill the responsibilities indicated in this job description, including, but not limited to: teaching in various student environments (lab, simulation, classroom, clinical, etc.), academic advising when assigned by the Vice President of Academic Affairs, and rendering service to the college and its respective communities. This position is a full-time faculty assigned to teach in the nursing and allied health programs. This includes evening and weekend course assignments as well as planning time and office hours for student advising. Hours will vary according to course schedule and assignment.

- 1. Follow Otero College Nursing Program's mission, goals, and curriculum
- 2. Under the supervision of standing nursing faculty in the lab, simulation, or clinical setting the Associate Nursing Instructional Personnel will:
  - a. Instruct students in nursing care and patient safety
  - b. Assist in the development of skills competencies
  - c. Demonstrate critical thinking and clinical reasoning
  - d. Demonstrate organization and priority setting
  - e. Provide feedback on student achievement of course learning outcomes
- 3. Attends orientation provided by standing nurse faculty and participate in weekly communication throughout the course
- 4. Maintain nursing competence in area of specialty (e.g., continued education, licensure, certification)
- 5. Participates in nursing professional development activities (e.g., continued education, seminars, etc.) that expand expertise in teaching and maintenance of nursing competence
- 6. Demonstrates effective organizational, problem-solving, and decision-making skills
- 7. Other duties as assigned by the Director of Nursing and Allied Health

See Human Resources for a complete job description.

# **MINIMUM QUALIFICATIONS:**

- Must hold a current Colorado license in good standing to practice as a Registered Nurse.
- Must have a minimum of:
  - 1 year of professional nursing experience if working in a simulated patient care environment (e.g., skills labs, simulation lab)

- 2 years of professional nursing experience if working in a live patient care environment (e.g., clinical sites)
- Ability to demonstrate or articulate a commitment to serving underrepresented populations or populations affected by societal inequities.
- Must hold or be willing to obtain a Colorado Vocational Teaching Credential

#### **PREFERRED QUALIFICATIONS:**

- Bachelor of Science in Nursing
- Experience teaching nursing at any level
- Experience and training in teaching adult learners
- Ability to work cooperatively and effectively with diverse populations with special emphasis on first-generation, low-income, students of color, and non-traditional learners.
- Have effective interpersonal skills, including the ability to collaborate successfully with faculty, students, and administration.
- Educational philosophy in alignment with that of a small rural, comprehensive Community College and enthusiasm for this type of environment and the aspirations of its people.

#### **SALARY:**

\$60,514 - \$67,725 depending on education

Excellent benefit package including PERA retirement, health, vision, dental, life insurance, annual and sick leave.

**Benefit Information** 

210 Day Contract – 11-month academic year position

## **APPLICATION INSTRUCTIONS**

## For consideration, an applicant file must contain:

- 1. Cover letter that addresses the minimum and preferred qualifications
- 2. Resume
- 3. Copies of transcripts (A.A., B.A., and M.A.) (Official transcripts will be required upon hire)
- 4. Names, addresses, and phone numbers of 3 professional references

#### **APPLICATION DEADLINE**

Open Until Filled – 1st review of applications May 10, 2024

## **POSITION START DATE:**

**ASAP** 

#### **Submit Application Packet To:**

Otero College Attn: Kelsey Barbee Director of Human Resources 1802 Colorado Ave La Junta, CO 81050

FAX: (719) 384-6947

Or Email To: kelsey.barbee@otero.edu

## **Inquiries May Be Directed To:**

Kelsey Barbee (719) 384-6824

Applicants must submit to and pass a background check before an offer of employment can be extended.

\*\*Please Note: Otero College is not able to provide sponsorship for applicants who do not currently have the legal right to work in the United States or require transfer of a Visa.\*\*

\*\*Must be a resident of the State of Colorado or able to relocate to Colorado prior to the first date of employment. \*\*

#### **Notice of Non-Discrimination**

Otero College prohibits all forms of discrimination and harassment including those that violate federal and state law or the State Board for Community Colleges and Occupational Education Board Policy 3-120. The College does not discriminate on the basis of sex/gender, race, color, age, creed, national or ethnic origin, ancestry, physical or mental disability, veteran status or military status, pregnancy status, religion, genetic information, gender identity, gender expression, sexual orientation, or any other protected category under applicable local, state, or federal law (also know as "civil rights laws") including protection against retaliation and for those opposing discrimination or participating in any grievance process on campus or within the Equal Employment Opportunity Commission or other human rights agencies, in its employment practices or educational programs and activities. Otero recognizes that the quality of instruction and educational opportunities for all are enhanced when the diversity of the community served is represented in the student population and workforce. Otero also recognizes that women, minorities, veterans and individuals with disabilities have been historically underutilized in the higher education workforce.

The College has designated Kelsey Barbee, Director of Human Resources, as its AFFIRMATIVE ACTION (AA), OFFICER, EQUAL OPPORTUNITY (EO), AND TITLE IX COORDINATOR with the responsibility to coordinate its civil rights compliance activities and grievance procedures. If you have any questions, please contact Kelsey Barbee, Director of Human Resources at 719-384-6824, <a href="mailto:kelsey.barbee@otero.edu">kelsey.barbee@otero.edu</a>, or 1802 Colorado Ave. McDivitt Hall RM# 140, La Junta, CO 81050.

You may also contact the Office for Civil Rights, U.S. Department of Education, Region VIII, Federal Office Building, 1244 North Speer Boulevard, Suite 310, Denver, CO 80204, telephone (303) 844-3417.

The Federal Cleary Act (The Student Right to Know and Campus Security Act of 1990) requires all institutions of higher learning to make available to prospective employees the agency's Annual Security Report/Campus Crime Statistics. A paper copy of this report can be obtained at the Student Services Center upon request or at: <a href="http://www.ojc.edu/content/marketing/catalog.pdf">http://www.ojc.edu/content/marketing/catalog.pdf</a>. This report includes statistics for the previous three years concerning crimes that occurred on campus or on property controlled or owned by Otero College, as well as public property within, or immediately adjacent to and accessible from, our campus.

Former employees of the Colorado Community College System or one of its 13 colleges, who were disciplinarily terminated or resigned in lieu of termination, must disclose this information in your application packet

Qualified protected class individuals are encouraged to apply

Otero College must comply with the Immigration Reform and Control Act of 1986. If hired you will be required to provide documents to show your identity and authorization to work. In addition, Colorado fiscal rules require direct deposit for all new employees.

#### **ABOUT OTERO COLLEGE:**

Founded in 1941, Otero College is an accredited Hispanic Serving Institution and is a state two-year community college with approximately 1500 students (1250 FTE) made up of traditional, non-traditional and international students. The college is governed by the State Board for Community Colleges and Occupational Education. Otero is located on an attractive 40-acre campus on the southern edge of La Junta, Colorado. The college is a full-service campus with dormitory housing, food service, men's and women's varsity intercollegiate athletics, and state-of-the-art educational technology. The city of La Junta has a population of approximately 8,000 and is located on Highway 50, sixty miles east of Pueblo. The college serves the residents of Otero, Bent, and Crowley counties. This rural geographic area in southeast Colorado is primarily agriculture based and has a population of approximately 33,000 people. Students at Otero can earn degrees in Associate of Arts, Associate of Science, Associate of Applied Science, Associate of General Studies or an Associate Degree in Nursing. Students who wish to pursue vocational occupations will find over a dozen one- and two-year certificate programs available. Career and Technical Education certificate programs at Otero include:

Advanced Ag/Business Management

**ABM Financial Analysis** 

Ag/Business Marketing and Risk Management

**ABM Records and Business Planning** 

Rural Business Entrepreneurship

Cosmetology

Hair Stylist

Nail Technician

Esthetician

**Crop Production** 

Intro to Horticulture

Horticulture

**Emergency Medical Technician** 

**EMT Intermediate** 

Community Health Worker

Law Enforcement Training Academy

**Livestock Production** 

Agriculture Production Management

**Artificial Insemination** 

Nurse Aide

**Practical Nursing** 

Phlebotomy

Oxyacetylene

Welding Fundamentals I

Welding Fundamentals II
Welding Production
Advanced Welding Pipe
Advanced Welding Railroad

To learn more about Otero College, visit the college's website at <a href="https://www.otero.edu">www.otero.edu</a>.

# **OTERO MISSION STATEMENT:**

To provide quality higher education that is accessible, transforms lives, expands employment opportunities, enriches our communities, promotes individual and global cultural diversity, and fosters economic development.